

# R.A.S.K.

**R.A.S.K. & ASSOCIATES, INC**

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# Snow Removal Service Company

[www.RASKcorp.com](http://www.RASKcorp.com)

888-733-5378

## Operations Manager

- Recruiting of foremen / drivers / equipment (finding new team members)
- Organization / logistics assignment of equipment
- Be available 24/7 during snow season
- Staffing and Coordinating drivers / equipment during snowfall (operational situation)
- Organization of foremen
  - Review properties with foremen prior to start of snow season
  - Coordinate foremen meetings (spring and fall)
- Flagging / staking properties (if needed) prior to first snowfall
- Assist in determining the necessity to plow
- Be the contact person with foremen during actual snowfalls
- Coordination of timing of salt / sidewalk crews with plow crews
- Facilitation / Assurance of foremen processing their paperwork
- Organization of properties on time tickets
- Collection and dispersion of snow push boxes
- Inventory and Repair logs of snow push boxes
- Willingness to explore and grow other market areas (i.e. IL, OH, MI)
- Keep in contact with foremen throughout the year
- Attend weekly staff meeting
- Completion of weekly RRR (R.A.S.K. Recruiting Report)
- Base salary + commission compensation