

HOSPITALITY BOOTH GUIDELINES

THIS YEAR

- Morning Shotgun Start of 7:30AM
- All **Booth Vehicles MUST** be parked in the rear to allow for golfers - follow the signs and parking attendant. Please consider car-pooling!
- Lock up your valuables or take them with you.
- Prize Luncheon Starts at 12:30PM – please return to the clubhouse for lunch and prizes. Place your card in the fishbowl at registration.

ARRIVAL TIME

The BOMA Committee will arrive at HCC at 6:00 AM. Give yourself enough time to prepare your booth and be ready for the **7:30AM shotgun start**.

TRANSPORTING TENT & SUPPLIES

Signage will direct your booth to a specific drop-off location to help ease morning congestion. The HCC staff/BOMA Committee will assist you in unloading your supplies and transport you to your assigned hole. **ONLY** HCC staff and the BOMA Committee have use of the golf carts. There will be a small utility flag with your company name on it - place your booth in this location only. We will have up to two companies per tee-box. **IMPORTANT:** If you provide alcohol, keep it covered until reaching your assigned spot, as underage HCC staff will assist you in unloading your items.

ICE

Bring and/or make arrangements for ice. **It is not available for purchase** at HCC. **We will provide** you with **one large bag** of ice in the morning & **one large bag** of ice in the afternoon. Orders will be taken for additional ice prior to 1:30PM. **Only cash payments** will be accepted for ice in addition to the two BOMA provides.

ADDITIONAL DETAILS

Tents & grills are allowed. Keep in mind BOMA is a guest of Highland. Be very careful not to damage the historic grounds. Electricity is not available on the course. You must bring your own table & chairs, plus anything else you require for your hospitality booth. We recommend at least a pop-up tent to protect you from the elements.

If you provide **alcoholic beverages**, you must provide food! Please make sure no one is “over-served”. If you have concerns, contact a BOMA Committee member immediately. Committee members will be wearing yellow shirts. Registration will have committee cell numbers to report concerns you have. Lunch will be provided between 11:00AM – 1:30PM at the clubhouse. Prizes start at 12:30PM.

Do not break down your booth early! We understand it’s a long day, but it is very frustrating to players and reflects badly on your company. Afternoon players typically wrap up around 6:30pm. If you can’t stay the entire time, schedule another representative to stay with your booth.

39TH ANNUAL OUTING

DATE

Thursday, August 8th, 2019

TIME

AM Shotgun Start 7:30 AM
PM Shotgun Start 1:30 PM

PLACE

Highland Country Club “HCC”
1050 W 52nd St., Indianapolis

THEME

“Life’s a Beach”
We will award best booth!

HOLE ASSIGNMENTS

Posted at registration table
and golf pro shop.

ATTENDANCE

225 Total Golfers
80 in AM Shotgun
144 in PM Shotgun
+ 75 Committee/Volunteers

ATTIRE

Comfortable & Cool; NO Jeans!

For more information, please contact:

Gene Olson
gene@goccr.com
or
Sarah Kuester
sarah@bomaindy.org

Prizes at 12:30PM
Cocktail Reception at 6:30PM